



CITY OF **UPLAND**  
"The City of Gracious Living"

MEETING OF THE CITY COUNCIL

*Agenda*

Bill Velto, Mayor

James Breitling, Mayor Pro Tem - District 2

Carlos A. Garcia, Councilmember - District 3

Shannan Maust, Councilmember - District 1

Rudy Zuniga, Councilmember - District 4

Michael Blay, City Manager

Stephen P. Deitsch, City Attorney

Keri Johnson, City Clerk

Monday, January 8, 2024

Open session begins at 7:00 p.m.

City Council Chamber

City Hall, 460 N. Euclid Avenue

Residents may observe the City Council meetings remotely via [livestream](#) on the City website, Spectrum Cable TV Channel 3, or Frontier Cable TV Channel 26.

1. CALL TO ORDER AND ROLL CALL
2. ADDITIONS-DELETIONS TO AGENDA
3. ORAL COMMUNICATIONS

This is a time for any citizen to comment on item listed on the closed session agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit.

**CLOSED SESSION BEGINS AT 6:00 p.m.**

4. CLOSED SESSION

- a. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

California Government Code Section 54956.8

Property: 1,400 square foot parcel located on the east side of Grove Avenue, approximately 470 feet north of Foothill Boulevard in the City of Upland (Assessor Parcel Number: 0207-462-02)

City Negotiators: City Manager Michael Blay and Development Services Director Robert Dalquest

Negotiating Party: Jonathan K. Cornelius, Fore Property Company

Under Negotiation: Price and Terms of payment

- b. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

City Designated Representatives: Mayor Bill Velto and City Attorney Stephen Deitsch

Unrepresented Employee: City Manager

5. **INVOCATION**

Pastor Perry Engle, Upland Brethren in Christ Church

6. **PLEDGE OF ALLEGIANCE**

7. **PRESENTATIONS**

Recognition of Sponsors of the Hometown Holiday Parade and Faire

Recognition of Police Department Employees and Department update

8. **CITY ATTORNEY**

9. **ORAL COMMUNICATIONS**

This is a time for any citizen to comment on any item listed or not listed on the agenda. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. Speakers will be given five (5) minutes during public hearings. The use of visual aids will be included in the time limit. Public comments and questions for the purpose of hearing current matters of concern in our community and to provide citizens a method for the public to hear those concerns in an open venue is encouraged. However, under the provisions of the Brown Act, the City Council is prohibited from discussion of items not listed on the agenda, and therefore, the City Council, City Manager, or City Attorney will take communications under advisement for consideration and appropriate response or discussion at a later time.

Individuals who demonstrate disruptive conduct during City Council meetings that prevent the City Council from conducting its meeting in an orderly manner are guilty of a misdemeanor as stated in PC403, disrupting a public meeting, and are subject to removal from the chamber or arrest.

10. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the legislative body request specific items be removed from the Consent Calendar for separate action.

**Recommended Action:**

Approve the Consent Calendar

a. **APPROVAL OF MINUTES**

**Recommended Action:**

Approve the Regular Meeting Minutes of December 11, 2023. (Staff Person: Keri Johnson)

b. **ACCEPT FUNDS FOR 2023 CALHOME OWNER-OCCUPIED REHABILITATION PROGRAM**

**CEQA:** Not a Project.

**Recommended Action:**

Adopt a resolution authorizing the City to accept CalHome funds from the State Housing and Community Development Department (HCD) totaling Four Hundred and Eighty Thousand Dollars (\$480,000) to implement the mobile home component of the City's Owner-Occupied Home Improvement Program and appropriate the funds, and authorize staff to submit all necessary State HCD grant documents associated with receiving these grant funds. (Staff Person: Robert Dalquest)

- c. CONSIDER ACCEPTANCE OF BOARD OF SUPERVISORS DISCRETIONARY FUND ALLOCATION FROM SUPERVISORS ARMENDAREZ AND HAGMAN FOR POLICE LOCKER ROOM PROJECT

**CEQA:** Not a Project

**Recommended Action:**

Accept \$500,000 in funding from the County of San Bernardino through Supervisors Armendarez and Hagman's allocations of the Board of Supervisors Discretionary Fund – District Specific Priorities Program for a police locker room project; and authorize the City Manager to execute the agreement. (Staff Person: Stephen Parker)

- d. TREASURER'S REPORT NOVEMBER 2023

**CEQA:** Not a Project.

**Recommended Action:**

Receive and file the November 2023 Treasurer's Report. (Staff Person: Stephen Parker)

- e. CONSIDER APPROVAL FOR THE PROCUREMENT OF REPLACEMENT PLAYGROUND EQUIPMENT AT OLIVEDALE PARK

**CEQA:** Determined to be Exempt pursuant to Section 15302.

**Recommended Action:**

Approve the procurement of replacement playground equipment at Olivedale Park in the amount of \$180,317.72, authorize a budget adjustment of \$80,400 from Quimby Fees; and authorize the City Manager to execute any documents necessary to complete the purchase. (Staff Person: Stephen Parker)

- f. AWARD OF BID FOR PROJECT NO. 80001 & 80002, POLICE DEPARTMENT MEN'S AND WOMEN'S LOCKER REPLACEMENT PROJECT (BID NO. 2023-12)

**CEQA:** Determined to be categorically exempt from further environmental review pursuant to Section 15301(c) (Existing Facilities) of the CEQA guidelines.

**Recommended Action:**

Approve the Plans and Specifications for Project No. 80001 & 80002, PD Men's and Women's Locker Replacement Project; award the construction contract to Y4M Developing Inc. DBA Construction Masters in the amount of \$620,763.00 (Base bid amount plus additive bid item #6); approve a construction contingency in the amount of \$104,237, for a total amount of \$725,000; and authorize the City Manager to execute any extensions, and any future amendments within the City Manager's authority. (Staff Person: Braden Yu)

- g. NOTICE OF COMPLETION FOR 17TH STREET ROADWAY UTILITY IMPROVEMENTS

**CEQA:** Determined to be categorically exempt from further environmental review pursuant to Section 15301(c)

**Recommended Action:**

Accept the work; authorize the City Manager or designee to record the Notice of Completion; and reduce the Faithful Performance Bond to 10% for the 17<sup>th</sup> Street Roadway and Utility Improvement Project. (Staff Person: Braden Yu)

- h. CONSIDER APPROPRIATING QUIMBY FEES DESIGNATED FOR MEMORIAL PARK

**CEQA:** Determine to be Exempt

**Recommended Action:**

Approve a budget amendment appropriating \$78,681 in Quimby Fees designated for Memorial Park for capital improvements in Memorial Park. (Staff Person: Stephen Parker)

**11. PUBLIC HEARINGS**

**12. COUNCIL COMMITTEE REPORTS**

- a. COUNCIL REPORTS ON REGIONAL COMMITTEE MEETING, TRAINING, OR CONFERENCE ATTENDANCE

Councilmembers will provide oral reports on any meetings, trainings, or conferences they attended on behalf of the City. This item is for information only.

**13. BUSINESS ITEMS**

- a. CONSIDER CHANGING THE START TIME OF UPLAND CITY COUNCIL MEETINGS

**CEQA:** Not a Project.

**Recommended Action:**

Discuss changing the start time of closed session to no earlier than 4 p.m. with open session starting at 6 p.m. and consider adopting a Resolution approving the changes to the start time of regular meetings. (Staff Person: Keri Johnson)

**14. COUNCIL COMMUNICATIONS**

**15. CITY MANAGER**

**16. ADJOURNMENT**

The next regularly scheduled City Council meeting is Monday, January 22, 2024.

NOTE: If you challenge the public hearing(s) or the related environmental determinations in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Upland, at, or prior to, the public hearing.

All Agenda items and back-up materials are available for public review at the Upland Public Library, downstairs reference desk at 450 North Euclid Avenue, the City Clerk's Office at 460 North Euclid Avenue and the City website at [www.uplandca.gov](http://www.uplandca.gov).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, 909-931-4120. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

On January 3, 2024 a true and correct copy of this agenda was posted on the bulletin boards at 450 N. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), and the City website at [www.uplandca.gov](http://www.uplandca.gov)